**Stafford Rotary Club Board Meeting Via Zoom**

**4:00-4:45 pm**

**Tuesday, September 14, 2021**

**Old Business:**

**Approval of August 2021 Board Meeting Minutes –**

Tabled to next board meeting

**New/Old Business:**

1. **Request Board approve adding Leigh Ann Poland to Board to replace IPP Linda Knecht.**

Shawn moved to have Leigh Ann Poland added to the Stafford Rotary Club Board to replace Linda Knecht who is now an Honorary Member. Motion was 2nd by Michael Smith. Motion carried.

Shawn moved to have Trevor added to the Foundation Board to replace Leigh Ann who has moved to the Stafford Rotary Club Board. Motion 2nd by Michael Smith.

1. **Request Board approve payment of last year’s District Grant of $3000 to Healthy Generations.**

Board agreed to have our $3,000 District Grant paid to Healthy Generations. Jake will talk with Lori and Michael about getting this done promptly. Perhaps Lori and Jake can create a photo op with the big Rotary Check as it is presented to Healthy Generations?

1. **Discuss ways Club can address in-person attendance issues. Is it a problem?**

**Discussion included these concerns**:

In person attendance is an issue. We average between 11-13 members and then 3-4 who attend on line.

Some may be concerned about COVID or the variant, but that concern doesn’t prevent on-line attendance.

Poor attendance challenges the club’s cohesiveness.

Poor attendance means throwing away 7-8 meals a week – around $150.

Maybe the club needs to reach out and let members know that they are missed?

**Discussion included these suggestions**:

Jake will get attendance sheet and online attendance from Jack after each meeting.

Jake will talk with Ava, Membership Chair, to call or contact every member not in attendance.

Donna has volunteered to help Ava with this task.

Ava and Donna will report back to board at Nov meeting with info gained from phone calls.

Jake will track with Jack to see if attendance improves by Nov board meeting.

1. **Discuss ways Club can identify more effective hands-on service projects.**

**Discussion included these concerns**:

Other members have agreed with Stewart’s concerns expressed last week regarding lack of hands-on service projects, and not just writing checks.

There seemed to be fewer hands-on service projects for this club since COVID. What is safe now?

Maybe there is a conflict due to some members preferring to provide money while others would prefer to provide hands- on service. Age and stage of life may have some impact on this. Can we do both?

**Discussion included these suggestions**:

Jake will establish a working committee to study this concern. Cherice will be asked to chair the committee and other members who will be asked to serve on this committee would include: Stewart, Lori, Leigh Ann and Trevor. This Committee is asked to come up with hands-on service projects for the club to consider. These might be projects from the past or totally new projects for club to consider.

Working Service Project Committee will report back to the board. (timeline TBD)

1. **How should we be reaching out to our members?**

**Discussion included these suggestions**:

As mentioned in item #3, calling members who are missing from meetings to check on them and let them know they were missed and seeing if everything is okay with them?

Leigh Ann has been sending cards and/or flowers to members based on unique circumstances

The question was asked – whose job is it officially within the role and responsibilities of the officers of the club to handle this type of correspondence/caring to members. Perhaps the Secretary, this still needs to be teased out, but there was consensus that it is an important thing to do for our members.

Jake would like to see all Honorary Members on all invites and information emails to club members. This will require some updating by Secretary as many Honorary Members have outdated info in DACdb.

1. **Secretary’s Report –** NA
2. **Treasurer’s Report**

Michael reported that all financial transactions are up to date with the exception on the transfer of funds from last year. Based on a discussion with Jake, this is being deferred until the first of the year.

Once the 1st quarter is over, Jake requested that letters from Michael be mailed to any club members with outstanding dues for this first quarter. Board concurred.

1. **Chair, Club Services/Club Administration’s Report**

Shawn shared the tentative schedule for October. The first meeting will be an onsite visit, the second a club assembly, the third TBD, and the fourth a CHILI COOK-OFF social. Shawn will share October Schedule with Nelda for the weekly newsletter.

1. **Past-President’s Comments**

Linda K. has asked Jake to become the State Corporation Registered Agent for the Rotary Club and the Stafford Rotary Foundation as she needs to step down from this position with Stafford County. The board concurred.

1. **President-Elect’s Comments -** NA

**Open Discussion:**

**Motion to Adjourn:**

Michael moved that the meeting be adjourned and the motion was seconded by Leigh Ann.

**Next Regular Board Meetings: October 12, 2021 at 4:00 PM**